

# PERSONAL DATA PRIVACY POLICY

ORPHELIA Pharma pays attention to the protection of personal data and undertakes to process your data in compliance with the applicable regulations. To understand how ORPHELIA Pharma processes your personal data and what your rights are, we invite you to consult the information available below.

Data privacy information:

➔ Which personal data are collected ?

**Basic information** - name, surname (including prefix or title), alias, gender, age, or date of birth.

**Contact information** - personal or business email, mailing address, telephone numbers.

**Health information** - health information (health status, treatment) may be derived from the information you have provided to us.

**Information for hiring process** - diplomas, references, professional experience.

➔ Why, how long, how and on what legal basis do we collect personal data ?

	Purposes	Legal basis	Categories of recipients	Means of obtaining	Retention time
Patients and consumers	Managing and responding to requests for information	Our legitimate interest to answer your questions	ORPHELIA Pharma personnel	Directly from you By phone, mail	Up to 2 years
	Managing information received concerning adverse effects	Comply with our legal obligations	Pharmaceutical Affairs Department	Directly from you By phone, mail	Up to 10 years after the expiration of the last marketing authorization of the relevant pharmaceutical product
	Managing and responding to requests concerning medical information	Comply with our legal obligations and with our legitimate interest to answer your medical information questions			
Health professionals	Managing information received concerning adverse effects	Comply with our legal obligations	Pharmaceutical Affairs Department	Directly from you By phone, mail	Up to 10 years after the expiration of the last marketing authorization of the relevant pharmaceutical product
	Managing and responding to requests concerning medical information	Comply with our legal obligations and our legitimate interest to answer your medical information questions			
	Carrying-out and follow up information and communication actions for example to invite you to congress, seminars, debates and carry out market research, scientific cooperation, or research	Our legitimate interest to develop and maintain our business relationship with you	Medical Affairs Department		Up to 5 years
Business Partners	Analysis of potential partnership and signature of partnerships	Our legitimate interest to develop and maintain our business relationship with you	Business Development Department	Directly from you By phone, mail	Up to 5 years



<b>Press</b>	Managing and responding to requests concerning ORPHELIA Pharma's business or products	Our legitimate interest to develop and maintain our business relationship with you	General Manager	Directly from you By phone, mail	Up to 2 years
<b>Job applicants</b>	Processing your online job application and evaluating your suitability for a position at ORPHELIA Pharma	Our legitimate interest to evaluate your application for a position at ORPHELIA Pharma and to take the necessary measures prior to concluding a contract with you	General Manager	Directly from you By phone, mail	Up to 2 years

### ➤ Transfers outside of the European Economic Area

ORPHELIA Pharma may need to transfer your personal data outside of the European Economic Area. In that case, processes will comply with Regulation (EU) 2016/679 ("RGPD") requirements.

### ➤ How do we protect your personal information?

We want to make sure your personal information is not shared with or used by those not allowed to see it. ORPHELIA Pharma will implement appropriate technical and organizational measures to ensure an appropriate level of security regarding the risk incurred and protect your personal data against unauthorized access, disclosure, alteration, or destruction.

### ➤ What are your rights? How can you exercise them?

Under applicable Data Protection Regulation, notably the General Data Protection Regulation ("GDPR") you have several rights regarding your personal data.

These rights are as follows:

> **Right to Access** - You can ask to see the personal information ORPHELIA Pharma holds about you. In connection with a request, ORPHELIA Pharma may ask specific information about you to enable us to confirm your identity and right access, as well as search for and provide you with the personal information ORPHELIA Pharma holds about you. In the event we cannot provide you with access to your personal information (for instance, personal information may have been destroyed, erased, or made anonymous), we will inform you of the reasons why.

> **Correction or Deletion of Personal Information** – ORPHELIA Pharma ensures that personal information in its possession is accurate, current, and complete. If you believe that the personal information ORPHELIA Pharma holds on you is incorrect, inaccurate, incomplete, or outdated, you may request the revision or correction of that information. If it is determined that personal information is inaccurate, incomplete, or outdated, we will revise it.

> **Withdrawal of Consent** - If you have provided consent for the processing of your data, you have the right to withdraw that consent at any time which will not affect the lawfulness of the processing before your consent was withdrawn.

> **Objection to processing** - you have the possibility to object to the processing of your personal data.

> **Limitation to processing** - you have the right to obtain from us restriction of processing in certain instances as provided by data protection regulation.



> **Right to data portability** - you have the right to receive the personal data, which you have provided to us, in a structured, commonly used, and machine-readable format when the processing is based on your consent or on a contract. You also have the right to ask us to transmit it to another data controller of your choice.

> **Complaints** - You have the right to lodge a complaint to the Data Protection Authority, if you believe that ORPHELIA Pharma has not complied with the requirements of the GDPR with regard to your personal data.

If you wish to exercise any of these rights, please send a specific request via email to :

[rgpd@orphelia-pharma.eu](mailto:rgpd@orphelia-pharma.eu)

or by post to :

ORPHELIA Pharma, 85 boulevard Saint-Michel 75005 Paris, France,

stating both your name and surname, together with a copy of your identity card. If you have unresolved concerns you also have the right to complain to the data protection authority in the country where you live or work or place of the alleged infringement.